



# Wise Owl Trust

## Charging and Remissions Policy

Version 1

Approved by Wise Owl Trust: 4<sup>th</sup> March 2020

Due for review: March 2023

## **Introduction**

This charging policy has been compiled in line with DfE requirements and in accordance with s457 of the Education Act, 1996.

## **School Visits/Visitors/Residentials**

- School visits/visitors --- No charge will be levied in respect of day trips that take place during school hours or are part of the curriculum.
- School visits after school may be chargeable
- Residentials – will be funded by the individual academies.

## **Activities Outside School Hours**

- No charge will be made for academy led Club activities outside school hours.

## **Damage/Loss to Property**

- A charge will be levied in respect of wilful damage, neglect or loss of academy property (including premises, furniture, equipment, books or materials), the charge to be the cost of replacement or repair, or such lower cost as the Principal may decide.
- A charge will be levied in respect of wilful damage, neglect or loss of property (including premises, furniture, equipment, books or materials) belonging to a third party, where the cost has been recharged to the school. The charge to be the cost of replacement or repair, or such lower cost as the Principal may decide.

## **Other charges**

- The Principal, Finance Committee or Governing Body may levy charges for miscellaneous services up to the cost of providing such services e.g. for providing a copy of an Ofsted report.

## **Catering**

- Parents of pupils who are not in receipt of free school meals must not allow their account to become more than 2 weeks in arrears. Parents/carers can pay by cash or cheque at the academy office.

## **Breakfast Club**

Wise Owl Trust provide a free breakfast club for pupils although numbers may be limited. This will be determined by the Local Governing Body.

## School Uniform

- Pupils receive a new school sweatshirt each September. Additional school uniform can be purchased from the academy offices.

## Nursery Fees

- If a child who is not resident in Manchester has a part time place in Nursery, they can elect to pay for the afternoon place. The amount to be paid will be determined by the Governing Body but will be based on the Local Authority's early years funding formula.

## Holiday Clubs

- Holiday Clubs may be available at individual academies. The amount to be charged will be determined by the Governing Body/Trust. The Governing Body has the discretion to offer free places to pupils to be funded through pupil premium or by revenue budget in order to meet the needs of individual children in special circumstances.

## TeamUp

- Places may be offered to pupils from schools outside the Trust but these will be chargeable. The amount to be charged will be determined by the Trust.

## Remissions

- Wise Owl Trust is committed to providing educational visits/visitors free of charge to all pupils within its academies for all activities taking place during the school day.
- Visits taking place outside the school day may be chargeable but may be subsidised by the individual academy.